

Lake Erie International High School

Minutes of the Board of Directors
March 17, 2014

Board Members in Attendance:

Terry L. Walker
Lillie Blair
Brenda Watkins
Prince Meredith
Marcia Bennett
Arnell Hurt

Guests in Attendance

Kristen Clothworthy – West Prep School Improvement Coach
Susan Scarponi-Sponsor Rep: Charter School Specialist
John Stack- Management Rep: Cambridge Education Group
Larry Burt – Lake Erie School Administrator

Meeting was called to order at 5:42 pm.

Public Comment: No members of public present.

Agenda:

The Board Reserved the Right to amend the agenda as needed.

Motion to Approve Agenda by: Lillie Blair. Second: Brenda Watkins

In Favor. Motion carried.

14-11 RESOLVED: The Board of Directors adopts and approves the meeting agenda for March 17, 2014.

Minutes:

Motion to accept and approve the February 10, 2014 Minutes by: Brenda Watkins. Second: Lillie Blair

All in favor. Motioned carried.

14-12 RESOLVED: that the Board of Directors accepts and approves the Minutes with corrections for February 10, 2014.

State of the School Report: Larry Burt, Director, Lake Erie International High School

Mr. Burt discussed staffing levels – Community outreach; mentoring program; marketing materials; upcoming and recent events; lobby floor has been striped and waxed; Student Marketing/Retention Group which allow school to have a student perspective of what attracts more students; student enrollment was reported at 201; attendance rate- 97% - incentives helped increased attendance and student credits; five potential enrollees for the week of March 17th; OGT assessment started last week and make-up testing this week through March 21, 2014; FIB and OIP status reports were given; OIP meeting will be held March 27, 2014 at 3:45 p.m.; 23 graduate prospects; graduation held at CSU with additional direction signage to be displayed; two inclement weather make-up days will be completed this week (utilizing In-service day and Saturday March 22, 2014); with additional make-up scheduling days pending; basketball game with Castle school scheduled for this week; the Director discussed prom for Lake Erie students.

Motion to accept and approve the review and approval of Prom costs.

Lake Erie Students Prom

Motion to accept and approve the review and cost of Prom in the amount not to exceed \$2,000.00: Prince Meredith. Second: Marcia Bennett.

All in favor. Motioned carried

14 -13 RESOLVED: that the Board of Directors authorized the Board President to review proposed costs for a June 6th, 2014 prom, share those figures with board members, and then authorize the expenses.

14-14 RESOLVED: The Board of Directors approves a Lake Erie student's Prom in the amount not to exceed \$2,000.00.

Board Discussion:

There was a lengthy discussion on graduating student's vocational opportunities, internships and volunteerism; Messrs. Burt and Stack, reported that they are in the process of initiating plans for vocational service for graduating students. They will be looking into other vocational opportunities for current and graduating students. The Board of Directors' requested proposed vocational plans by June 1st, 2014, along with an anticipated schedule of future opportunities for Lake Erie students.

Sponsor Report: Susan Scarponi-Charter School Specialist.

Ms. Scarponi discussed Eight Schools recognized for special effort in academic mission; Professional Development archived link services; School security; ALICE; Spring education symposium and PARCC assessments.

Management Report: John Stack- Cambridge Education Group

Mr. Stack discussed the marketing plan for Lake Erie International High School; the prospect of student's vocational opportunities; future internships and volunteerism; the school has set an enrollment goal of 225. Mr. Stack and the Board of Directors had a long discussion on the CTE-26 applications and appeal related to the Career Tech program funds. This year the state changed the CTE-26 applications submission process for the beginning of 2014/2015 school year from June 1st to March 1st. Mr. Stack states that the State met directly with the Sponsors, however, Lake Erie International High School Sponsor did not meet with and/or contacted Cambridge or anyone in the school regarding the new process. Cambridge received an email reminder March 6th about the March 15th appeal deadline. Upon receipt of that email, Cambridge immediately submitted the CTE-26 applications March 7th and then filed an appeal March 11th. Lillie Blair questioned Mr. Stack on the amount of funds involved for Lake Erie International High School. Cambridge will remain in contact with ODE regarding the CTE-26 applications until the situation is resolved.

Legal Update: April Hart-April N. Hart Co., L.P.A.

No legal update.

Financial Report: Lillie Blair:

Lillie Blair discussed the cash and unencumbered balance of the school and enrollment numbers. Mrs. Blair reported the written financial report of Mr. Adams: Mrs. Blair reported the cash balance to be \$417,428.87 and the unencumbered balance \$297,191.61; the school was paid on student enrollment of 164.33; 990 tax return completed; FY 15 spending plan and five year forecast are in progress and are due May 31, 2013.

Motion to accept the written financial report by Marcia Bennett. Second by: Arnell Hurt.

All in Favor. Motion carried.

14-15 RESOLVED: That the Board of Directors accepts and approves the written financial report as on file and subject to audit.

Board Policies:

Motion to approve the Racial and Ethnic Balance Reports by Arnell Hurt. Second: Marcia Bennett.

14- 16 RESOLVED: The Board of Directors approves the Racial and Ethnic Balance Reports.

In Favor: All. Motion carried.

Motion to accept and approve the Missing Children Policy by: Marcia Bennett; Second: Arnell Hurt.

14-17 RESOLVED: The Board of Directors approves Missing Children Policy

In Favor: All. Motion Carried:

Executive Session:

None

Reminder of next meeting date:

Next Tentative Meeting Date is April 21, 2014 at 5:30 p.m. - Lake Erie International High School,
11650 Detroit Avenue, Cleveland OH 44102.

Adjourn: Motion to adjourn by Prince Meredith; Second by: Lillie Blair.

The meeting adjourned at 7:23 pm

Board Secretary